



GRENDON UNDERWOOD PARISH COUNCIL

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MINUTES of a GENERAL PARISH COUNCIL MEETING held in Grendon Underwood Village Hall at 7.30pm on 22nd March 2022

Draft Issue date – 26th March 2022

B. Martindale - Parish Clerk

Under current Government legislation, meetings must now be held face to face by law. Dates are published to the Council web site & noticeboards in sufficient time for residents to attend & actively participate.

The Chairman will bring meetings to order at 19.30, unless otherwise stated on the web site, and participation will be taken as consent to abiding by the meeting rules on the web site.

Prior to the meeting being formally constituted for Council business, the Chairman may hold an Open Forum for Parishioners and for occasional external contributions (under adjournment): 15 minutes for residents and other members of the public to raise questions, make comments, suggest future agenda items etc. Items requiring decisions must be deferred for inclusion in the next agenda.

The current COVID-19 status in Buckinghamshire can be seen on [Buckinghamshire Council | COVID-19 Dashboard](#)
Status of the NO MORE PRISONS HERE campaign can be seen on the GUPC web site at www.gupc.org.uk

Minute- Cllr Jackman submitted the GUPC talk for him to deliver at the Strategic Sites Committee for approval – so approved with Council thanks.

2203.01 Attendance and apologies: To note and accept any apologies.

Attending; Cllrs Moloney (Chairman), Benfield, Jackman, Fealey, Scanlon, Harris. Clerk.

Apologies; Cllr Macpherson.

Absences;

Public Attending: PC Fahy, Thames Valley Police

2203.02 Members Interests: Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Grendon Underwood Parish Council Code of Conduct for Members and by the Localism Act 2011. **Minute-** none disclosed

2203.03 Approval of Minutes; To agree and sign the minutes from the Annual Meeting of Grendon Underwood Parish Council held on 22nd February 2022 as a true & accurate record. The Minutes are circulated prior to the meeting to allow them to be taken as read. No amendments had been requested by the cut-off date. **Minute-** so approved.

2203.04 Regulatory.

Standing Orders, Council Policies, Procedures & Protocols; Procurement Policy & Planning Policy updated.

Minute- noted.

Other Legislation & NALC Advice; to monitor changes. Nothing to report. **Minute-** noted.

2203.05 Finance & Accounts.

- Consider the RECEIPTS & PAYMENTS OF ACCOUNTS for the period since last meeting. To confirm up to date for period. Ant-prison Bulletin 8 printing to be shared with Edgcott. **Minute-** bank run at month end.
- **To review Grants – Incoming;**
 - H&WCB- playground fencing; application submitted. **Minute-** applications for next tranche open April 22. Cllr Moloney has also explored grant funding from EfW – to be advised.
 - H&WCB- MVAS equipment; **Minute-** Cllr Harris to apply on authorisation of proposal.
 - S&S- Contribution to grass cutting equipment. **Minute-** this is in hand with multiple funding sources.
 - HS2CF- church crossing; application submitted. **Minute-** submitted 22Mar22 following site visit by County on 23Feb22.
- **To review Grants – Outgoing;** **Minute-** Council has sight of an application from the Springhill Residents Group to subsidise use of the village hall, at standard rates, for fund raising events. By resolution granted; unanimous.
- **To review contracts, leasing & loans – all noted.**
 - Loan payments on schedule.
 - SSE contract for one MPAN started 10Mar22. Opus contract extended to due to failed comms between suppliers. – **Minute-** Opus confirm account was released at 19Mar22.
 - GM Outdoor no longer active – alternative suppliers contacted. **Minute-** agreed to first trial run of new contractor on 22Mar22.
 - To consider a Council ZOOM/Teams account. **Minute-** will consider as & when necessary.

2203.06 Planning & VALP; to review any major developments proposed. To consider Consultee requests awaiting response & to ratify any applications processed by fast-track protocol & submitted as resolved.

Minute-

22/00672/APP 31Mar22, 4 Darley's Close. – NO OBJECTION

22/00700/APP 19Apr22, Woodend – NO OBJECTION

2203.07 Environment. To report any issues in respect of:

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- a Highways under Highways Act 1980, ss43, 50 (inc footpaths); **Minute-** Council was dismayed at extent of potholes on Main Street.
- b Crime Prevention/ Footpath Lighting under Parish Councils Act 1957, s.3 – to report any outages. **Minute-** none
- c Verges & Hedges. New contractor contacted. **Minute-**

2203.08 Parish Matters.

1. Springhill Residents Association (SRA). Cllr Jackman to attend SRA meeting on 3Mar22. **Minute-** fully minuted on the SRG web site.

- (a) S106 money arising from the development at Springwood House (aka Moat View) currently held at County must be used by 2024 and any proposals for it need to be fully costed and risk assessed and notified to GUPC no later than March 2023. Relevant support documentation had been provided to SRA chairman. If a proposal for a Springhill project is not forthcoming, in time, the funds will be allocated elsewhere in the parish or to other parishes to avoid it being returned to the developer (with interest). It has been confirmed the location of a development does not define where or how the money derived from it can be used. Money arising from any development within the parish can be allocated to any eligible project. **Minute-** accepted by SRG - CLOSED.
- (b) SRA discussions with prison - so far inconclusive. The SRA Chair agreed to notify Council of any meeting arising. **Minute-** see SRG minutes. CLOSED.
- (c) Estate Infrastructure Management- It is generally felt the prison should be responsible for all lights on the estate as there is no legal transfer of light liabilities to owners in their property deeds. In addition, it had been noted that residents of the estate enjoy lower Council Tax rates than other residents of the parish and if the difference is regularly accrued by residents, it could provide the matching funding required for grants. However, retrospective arrangements for a resident led management committee is not a viable option.
Highways- Notwithstanding that maintenance of highways on other privately owned estates is paid for by the residents themselves through Management Agency contracts & GUPC is committed to treating all residents equally, there remains a discretionary, legacy earmarked reserve to support a SRG project subject to full legal compliance & without liability. **Minute-** see SRG minutes. CLOSED
- (d) Provision of a public access notice board for the Association and church. Referred to HMP Out-Work Programme. HMP advise they are still bound by restrictions preventing start. **Minute-** Clerk to chase.
- (e) It has been requested that the SRA be able to hire the VH FOC. This has been refused to avoid preferential treatment. Council agreed to consider an application for public grant support without obligation and subject to compliance with legal constraints. An application form has been provided. **Minute-** see 2203.05 Grants – Outgoing.

- 2. **Speeding:** To confirm status by GU speed-lead & liaisons with Edgcott speed lead. **Minute-** Cllr Harris gave a comprehensive overview of current status & was finalising proposals. He was authorised to progress orders for batteries according to his need projections.
- 3. **Village pump-** Cllr Benfield has advised reinstatement by end month. **Minute-** confirmed end-month
- 4. **Village Blackboard-** Referred to HMP Out Work Programme. timing not available. **Minute-** Clerk to chase.
- 5. **Kingswood Bus Shelter-** Insurance claim initiated. **Minute-** quotes provided. Agreed to accept low maintenance aluminium type rather than like-for-like.
- 6. **HM Queen Elizabeth II Platinum Jubilee, June 2022-** Events to take place for 4 days from 2Jun22. To review arrangements. **Minute-** status summary provided.
- 7. **From previous Open Forum.** Cllr Jackman requested discussion of litter. **Minute-** litter bins full to overflowing. Clerk to chase Highways. Litter clearance around VH to be initiated.

2203.09 Stakeholders

a) BCC

- Reclaim County land for Community – Clerk met with County contractor 23Feb22. **Minute-** Clerk to chase.
- Fly tipping in Broadway layby- latest bunding advice is by end month. **Minute-** delayed at County
- Kingswood traffic risk on A41 – CB funding approved for part solution. Cllr Moloney to report status. **Minute-** actioned. CLOSED.
- Haddenham & Waddesdon Community Board- status update. **Minute-** noted.

b) Community Police Team. Laminated Report Dog Killing notices received. **Minute-** PC Danny Fahy attended and tabled a report as at Appendix A to include:

No significant local issues;

Repeated incidences of sheep slaughter by uncontrolled dogs & requested local vigilance and reporting. Extra patrols are operating. Agreed to distribute posters. Agreed to liaise with school to raise awareness;

Extra care to prevent thefts of garden tools & machinery;

Agreed posters to deter on-kerb parking.

Springhill- Important to report incidences as soon as possible.

c) Village Hall. Cllr Fealey to report as GUPC Trustee. **Minute-** noted.

d) Saye & Sele. Cllr Jackman to report as GUPC Trustee. Lease document forthcoming. **Minute-** noted.

e) School: status from school liaison - **Minute-** deferred.

f) HMP Springhill & Grendon Prisons. Outwork project timing to be advised. **Minute-** Clerk to chase.

g) Greatmoor EfW Community Liaison Group. Last minutes circulated. **Minute-** noted.

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2203.10 Infrastructure

- HS2, EWR; multiple road closures continue to blight the whole area. **Minute-** Council is dismayed by number and length of diversions. Impact on community & CO2 overhead unacceptable.

2203.11 Suppliers. Minute- none reported.

2203.12 Amenities.

- i. **Playground:** to consider status of the upgrade- meeting with preferred supplier 30Mar22. **Minute-** meeting with contractor on 30Mar22. Use of S106 reserve discussed. Cllr Moloney was concerned the contractor should be left in no doubt as to funding limitations should a tranche be ring-fenced for Springhill.
- ii. **MUGA;** to hear an update; Completed December 2021. Footpath shortfall completed down to the car park – invoice pending. Opening ceremony 20Mar22, 14.00. **Minute-** noted comments that footpath seemed incomplete without edging to allow vehicular traversing. CLOSED.
- iii. **Track:** Ballpark estimates received. Grant funding to be progressed. **Minute-** noted.
- iv. **Defibrillator status-** Last inspected 12Feb22. To monitor. **Minute-** noted.

2203.13 Personnel Matters - Confidential Information; The Parish Council will make a Resolution to exclude the public from this part of the meeting in accordance with Public Bodies (admission to meetings) Act 1960. **Minute-** Council noted latest salary bands from NALC.

2203.14 Open forum for Members (under adjournment); for Councillors to bring items to go on the agenda, for discussion at the next meeting. **Minute-** none arising.

2203.15 To confirm the date of the next meeting; To agree 26th April 2022 at 19.30 in GU VH. **Minute-** so confirmed.

GRENDON UNDERWOOD PARISH COUNCIL - BANK TRANSACTIONS			MARCH	2022
Date	Type	Transaction Description	Debit	Credit
01/03/2022	SO	MARION RYLEY Professional Services	£ 10.00	
15/03/2022	DEP	NIGHT SAFE Edgcott prison visual contribution		£ 422.06
18/03/2022	DD	BUCKS COUNCIL RECE WASTE inv 559971 Acc.7000439	£ 30.40	
21/03/2022	DD	SOUTHERN ELECTRIC statement Feb22 Acc.0956685513	£ 72.54	
30/03/2022	FPO	OPUS ENERGY LTD inv 72047335 Feb22	£ 63.91	
30/03/2022	FPO	MEDIA PRINT HUB Prison bulletin 8 236972	£ 61.10	
30/03/2022	FPO	HMRC - ACCOUNTS	£ 67.60	
30/03/2022	FPO	CLERK MAR 2022 SALARY	£ 270.40	
30/03/2022	FPO	CEEJAY RADFORD VERGES LW GARDENING 0155	£ 200.00	
30/03/2022	FPO	BAKER STREET ENGRA MUGA PLAQUE INV.17086	£ 160.00	
30/03/2022	FPO	A.T. BENFIELD INV 693 Springhill noticeboard £80 & NBPPC 21-22 subs £20	£ 100.00	
30/03/2022	FPO	A.T. BENFIELD INV 694 MUGA pathway	£ 1,380.00	

APPENDIX A.

TVP - Grendon Underwood Parish Council Meeting 22/30/22

Between 19/2/22 and 22/3/22 there has been no significant issues in the area of Grendon Underwood. The only issues reported were personal and a road related offence not of significance to the parish. There have however been other issues reported near to the parish. One of the issues that is a worry to the community is sheep being attacked. The latest one being in the area of Woodham / Quanton. According to the owner. 7 sheep have been killed by a dog. Furthermore on 29/12/21 5 sheep had been killed by a dog in Diddershall. While there is a limited amount that Thames Valley Police can do, we have been giving out” Dog Owner” warnings posters , we have been conducting patrols in the area especially in the evenings and also making enquiries with local dog owners. We would ask the public to be mindful of this issue and make us aware of any dog owners letting their dog off leads in areas where sheep graze. We would also ask if the council could suggest any ways that they could spread the message. As a suggestion, I note the posters on the way in and out of Grendon Underwood regarding speeding through the village and maybe a similar initiative could be considered involving the local school?

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Now that we are saying good bye to the winter season and welcoming Spring I would urge anyone venturing out to tend to their gardens to be aware of where they store their garden machinery and power tools etc. Unfortunately criminals are always looking for ways to take your property. Check your locks, consider lighting, cctv and laser alarms to protect your property.

On a lighter note, since PC Tom Chalk has left Thames Valley Police, we will be welcoming Eleanor Fenemore our new PC supervisor to Waddesdon in May. She grew up around these parts and has a wealth of knowledge regarding farming, crime and members of the farming community. While Thames Valley is going through some challenging times regarding resourcing, I am happy to say that the Waddesdon team should not be greatly affected by this. I have been informed that the resourcing issue should be resolved by the end of the year.

Kind regards

PCSO C715 Danny Fahy

Aylesbury North Team

